

25 MAY 1970

DD70
FILE *Leannal 16*

Mr. Nicholas J. Oganovic
Executive Director
United States Civil Service Commission
Washington, D. C. 20415

Dear Mr. Oganovic:

Reference is made to your Bulletin No. 410-48 of April 15, 1970 asking for information pertaining to safety training activities.

The Central Intelligence Agency does not have a formal safety training program. Specific training by Safety Staff personnel is provided internally in building evacuation and fire drill procedures, fire fighting, the use of oxygen equipment, the operation of resuscitators and masks, and general safety on the job. Basic and advanced first aid (primarily for technical personnel) is provided by Medical Services personnel. Driver training is provided through the District of Columbia government. Additionally, designated safety personnel attend specialized courses offered by the National Safety Council and the Federal Fire Council.

This Agency will continue to emphasize the importance of safety training and indoctrination on as wide a scale as possible. I wish to assure you of the continued cooperation of this Agency as new emphasis is placed upon safety training of government employees.

Sincerely,

(SIGNED) John W. Gaffey

R. L. Bannerman
Deputy Director
for Support

DD/SDistribution:

Orig ~~1~~ - Addressee

(2) - DDS *Subj* & Chrono

1 - D/S, w/Ref (U.S. CSC Bulletin #410-48, 15 Apr 70)

1 - ER

1 - D/Pers

SUBJECT: Safety Training Activities - Report to the U.S.
Civil Service Commission

ORIGINATOR:

STAT



Howard J. Osborn
Director of Security

18 MAY 1970

Date

STAT

[REDACTED] 20 May 70

MR. COFFEY

MR. BANNERMAN

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spies*

18 MAY 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Safety Training Activities - Report to
the U. S. Civil Service Commission

1. This memorandum suggests action on your part; such action is recommended in paragraph 3.

2. On 15 April 1970 the Executive Director of the U. S. Civil Service Commission requested information relating to the safety training activities of the Central Intelligence Agency.

3. In response to this request, the attached letter has been prepared for your signature.

[Redacted Signature Box]

Howard J. Osborn
Director of Security

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Att

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Approved For Release 2003/02/27 : CIA-RDP84-00780R003600080003-4

ROUTING AND RECORD SHEET

120-1

SUBJECT: (Optional)

FROM:

Director of Security
4E60 Hqs

EXTENSION

NO.

DATE

19 MAY 1970

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. Deputy Director for Support
7D18 Hqs

In response to the President's call to all executive Departments and Agencies in September 1968 regarding Safety Programs and improvements being made therein, this Agency advised that we had no formal program but conducted internal courses adopted for particular needs. A copy of this was furnished to the Secretary of Labor. In October 1969, we again advised the Secretary of Labor that our training program consisted of internal specific training and was not applicable to other departments or agencies. Our reply to the Civil Service Commission in effect is restating what has already been enunciated to the President and the Secretary of Labor.

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